



Changes to the templates for residence certificates for EU Citizens

On January 22nd, 2024, Ordinance no. 13/2024 was published, amending the models for the Certificate of Residence of a European Union Citizen and the Certificate of Permanent Residence of a European Union Citizen, later amended by Ministerial Order no. 32/2024, of January 31.

This diploma aims to make the identity cards of Union citizens and residence permits issued to Union citizens and their family members, who exercise the right to free movement, more secure, establishing a link of greater reliability between them and their legitimate holders, reinforcing certainty regarding the identity of individuals and contributing to the prevention and combat of document fraud.

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We highlight the most relevant provisions below.

1. Union Citizen Registration Certificate

The model European Union Citizen Registration Certificate is approved

2. Certificate of Permanent Residency

The European Union Citizen Permanent Residence Certificate model is approved:





3. Fees

The following fees are payable for issuing each of the documents mentioned above:

- a) 15 euros, when requests are submitted on a **digital channel**, for those **over 25 years of age**;
- b) 18 euros, when requests are submitted **in person**, for people **over 25 years of age**;
- c) 15 euros, when requests are submitted **in person**, by children **under 25 years of age**;
- d) 12.50 euros, when requests are submitted on a **digital channel**, by children **under 25 years of age**;
- e) Exempt, when requests are submitted **in person by children up to 1 year of age**;
- f) 53 euros, for the **urgent issuing** of the documents referred to in **Point 2.**, for people **over 25 years of age**, with hand delivery made on the same business day of the request;
- g) 50 euros, for the **urgent issuing** of the documents referred to in **Point 2.**, for minors **under 25 years of age**, with hand delivery made on the same business day of the request.

3.1. For the **independent request** for change of address, without replacing the documents referred to in Points 1. and 2., a fee of 3 euros is payable.

3.2. A fee of 15 euros will be due, plus the fees and charges for issuing or replacing the aforementioned documents, when they are requested to be sent by secure mail, to the address of the respective holder.

4. Issuing of Certificates

I. The Municipalities, in partnership with AIMA, I.P., are responsible for issuing and personalizing the Union Citizen Registration Certificates;

II. AIMA, I.P., will have to ensure the creation and management of the information system and network services essential for the registration, electronic transmission and invoicing of acts carried out, as well as being responsible for granting and delivering permanent residence certificates to the respective holders. of a Union citizen and the residence cards of a family member of a Union citizen, a third-country national.

These provisions come into force on February 21st, 2024 and apply to procedures that begin from that date.